



CONDITIONAL USE PERMIT APPLICATION ADDENDUM EVENT CENTER

File No. _____ Applicant Name: _____

1. Type of events you wish to operate on the property: _____

2. Is there a single-family dwelling currently on the property? ☐ Yes ☐ No
If yes, please list the names of those living in the home. _____
3. Who are the proprietors of the business? _____
4. Where on the property will the events be held (please indicate indoor/outdoor)?

5. Square footage of any accessory buildings where the events will be conducted _____
6. Does the landowner currently have any other land use permits? _____
7. Size and type of signage to be used: _____
8. Estimated number of visitors to the property **on a daily & weekly basis**: _____
9. Estimated number of events **on a weekly & yearly basis**: _____
10. Number of employees who do not live on site: _____
11. Number of off-street parking spaces to be provided: _____
12. Hours and days of operation for the business: _____
13. Do you plan to have outdoor lighting, site screening (vegetative barrier) or fencing? ☐ Yes ☐ No
If yes, please describe where it will be, what kind, etc. _____

14. What type of entertainment will be provided (djs, live music, etc.)? _____
15. What type of food and drink services are proposed? _____

Additional Information:

Please provide a site plan that includes the following:

- Outer boundaries and dimensions of the property including access points
- All existing and planned improvements (including accessory buildings, septic, wells, drainfields, etc)
- Location of roads, easements, etc.
- Where parking will be for the main home and the business

Any information submitted to the Benton County Planning Division is subject to public records disclosure law for the State of Washington (RCW Chapter 42.56) and all other applicable law that may require the release of the documents to the public.